

STATE OF SOUTH CAROLINA

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IN THE PROBATE COURT

COUNTY OF: \_\_\_\_\_

**APPLICATION/PETITION FOR SUBSEQUENT  
ADMINISTRATION**

IN THE MATTER OF: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_

**INFORMAL**

**FORMAL**

Applicant/Petitioner: \_\_\_\_\_

1. Date of death of Decedent: \_\_\_\_\_

2. Additional property in the above estate has been discovered or previously identified estate property has not been completely administered. A description of the property and its approximate value at the date of decedent's death is provided below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_, the previously appointed Personal Representative(s),  was /  were discharged on \_\_\_\_\_.

4. The name(s) and address(es) of the person(s) I apply/petition the Court to appoint as Personal Representative(s) to administer the above property is/are:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Priority for this appointment is:

- named as Primary Personal Representative in will or nominee of Primary Personal Representative
- named as Alternate Personal Representative in will or nominee of Alternate Personal Representative
- surviving spouse of decedent who is devisee of decedent or nominee of said spouse
- other devisee of decedent (describe): \_\_\_\_\_ or nominee of said devisee
- surviving spouse of decedent or nominee of said spouse
- other heir of decedent (describe): \_\_\_\_\_
- creditor (Forty-five days after death must have passed) or nominee of creditor
- other (describe): \_\_\_\_\_
- nominee of any of the above

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**VERIFICATION**

The undersigned, being sworn, states that the facts set forth in the foregoing statement are true to the best of the undersigned's knowledge, information and belief; and hereby submits to the Court's jurisdiction in this matter.

SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Notary Public for South Carolina  
My Commission Expires: \_\_\_\_\_

Telephone (O): \_\_\_\_\_  
(H): \_\_\_\_\_

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**ORDER FOR HEARING**

IT IS HEREBY ORDERED that a hearing on this matter be set for:

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

PLACE: \_\_\_\_\_

Pursuant to Section 62-1-401, the petitioner is ordered to give notice of this hearing to all interested persons at least twenty (20) days prior to the hearing date.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Probate Court Judge

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**ORDER FOR SUBSEQUENT ADMINISTRATION**

IT IS HEREBY ORDERED that \_\_\_\_\_ be appointed Personal Representative to administer property not previously administered as indicated in the above application/petition.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Probate Court Judge

**QUALIFICATION AND STATEMENT OF ACCEPTANCE**

I accept this appointment and agree to perform the duties and discharge the trust of the office of Personal Representative of this estate.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (O): \_\_\_\_\_

(H): \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone (O): \_\_\_\_\_

(H): \_\_\_\_\_

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_