

SC Courts E-Filing Updates

Effective date: **10/12/2017 at 2:00 AM**

The following addresses modifications incorporated into the E-Filing System on October 12, 2017 at 2:00 AM.

Filer Interface Modifications

Filers will be able to add Insurance Carriers in UIM cases, as well as additional "other" parties to a case, and will not require a separate Notice of Appearance. A filer may only add a party they themselves represent as counsel or co-counsel.

Filers wishing to add parties (such as an Insurance Carrier) to a case will be able to do so by filing an action entitled "Add Party to Case". No document image is uploaded to go with that specific action, however filers should be aware that an additional filing, such as an Answer or other pleading, will be required to complete the submission. It will not be necessary for the filer to file a Notice of Appearance as the filer is automatically identified with the new party. After clicking the "Add" button the filer will see a new page displayed where an "other party to case" may be identified (more than one may be added).

In addition, Guardians ad Litem will be able to file a Notice of Appearance identifying themselves as either a Guardian ad Litem for Plaintiff or Guardian ad Litem for Defendant. However, the Plaintiff(s) or Defendant(s) must already be a named party on the case.

Filers should be aware that this new process does not modify the current, correct process for Third Party Summons & Complaints or Motions to Intervene.

Additional Action(s) required: Clerks will need to use the Edit Data icon when reviewing submissions containing an action entitled "Add Party to Case", in order to determine whether or not the filer has selected the action appropriately. **Clerks should allow a "grace period" of no less than 30 days in accepting filings that formerly could not be E-Filed, but now can be due to the "Add Party to Case" change.**

Notices of Electronic Filing

Notices of Electronic Filing are only retained in the E-Filing system for 90 days. With this new release, **NEFs will now** be automatically saved in the Case Management System, and may be **viewed and/or printed at any time from the Public Index.**