

IN THE \_\_\_\_\_ COURT

STATE OF SOUTH CAROLINA, )  
COUNTY/ MUNICIPALITY OF )  
\_\_\_\_\_)  
Vs. )  
\_\_\_\_\_)  
AKA: \_\_\_\_\_) )  
Race: \_\_\_\_\_ Sex: \_\_\_\_\_ Age: \_\_\_\_\_) )  
DOB: \_\_\_\_\_ SSN: \_\_\_\_\_) )  
Address: \_\_\_\_\_) )  
\_\_\_\_\_) )  
DL: \_\_\_\_\_) )  
Phone: \_\_\_\_\_) )

**ORDER OF BOOKING**

☐ PLEA/GUILTY  
☐ BENCH TRIAL/GUILTY  
☐ JURY TRIAL/GUILTY

Courtesy Summons #	Charge	Sentence
_____	_____	_____
_____	_____	_____
_____	_____	_____

In the disposition of the case(s) referenced above, the Defendant is hereby ordered as a condition of sentence to appear at the \_\_\_\_\_ located at \_\_\_\_\_ on \_\_\_\_\_ (date) at \_\_\_\_\_ (time) for booking.

The defendant will provide a copy of this order to the detention facility along with State Photo Identification card or Drivers License and Proof of Social Security Number.

**THE DEFENDANT'S FAILURE TO APPEAR ON THE ABOVE DATE AND TIME WILL RESULT IN A BENCH WARRANT FOR IMMEDIATE INCARCERATION.**

**IT IS SO ORDERED.**

This \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Judge

Court Address: \_\_\_\_\_

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**NOTICE OF BOOKING**

Personally comes the undersigned, which states that on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, the above defendant appeared at the \_\_\_\_\_ and was booked.

\_\_\_\_\_  
Printed Name of Officer

\_\_\_\_\_  
Signature of Officer

**THIS ORDER MUST BE RETURNED TO THE COURT BY THE DETENTION FACILITY AFTER BOOKING WITHIN \_\_\_\_\_ BUSINESS DAYS.**

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The court must fax or deliver a copy of this order to the detention center at the time of issuance.